

VICTORIA CHAPTER ANNUAL MEETING

5 JULY 2023 | 5.00pm AEST

Via Zoom

AGENDA

- 1. Meeting Open**
- 2. Apologies**
- 3. Minutes of the 2022 Annual Meeting**
- 4. Chair's Report**
- 5. Election of Officeholders and Councillors** (voting via poll)

At its Board meeting on 27 June 2023, the IIA-Australia Board of Directors will consider the recommendation of the Nominations Committee in respect of Victorian members who are to be presented as Officeholders for the Victoria Chapter, effective from the close of the 2023 Annual Meeting until the close of the 2024 Annual Meeting.

5.1. **Chair** – to be advised following the IIA-Australia Board meeting on 27 June

5.2. **Vice-Chair** – to be advised following the IIA-Australia Board meeting on 27 June

5.3. Councillors

At its Board meeting on 27 June 2023, the IIA-Australia Board of Directors will consider the recommendation of the Nominations Committee in respect of members who are to be presented as Councillors for the Victoria Chapter, effective from the close of the 2023 Annual Meeting until the close of the 2026 Annual Meeting.

- 6. Presentation of Certificates of Appreciation**
- 7. Other Business**
- 8. Meeting Close**

The Chapter Annual Meeting will be followed by a Town Hall where members can ask questions in relation to IIA-Australia.

INSTITUTE OF INTERNAL AUDITORS – AUSTRALIA
VICTORIA CHAPTER COUNCIL
MINUTES OF THE ANNUAL MEETING
HELD ON Thursday 14 July 2022 12:00PM
Via Live streaming (Zoom)

Apologies

Claire Hamilton, Marina Bland, Michael Davy, Jim Eldridge, Nikolaos Gountaras

The following members and guests were in attendance: Kripa Khatri, John Harmata, Andy Botchwey, Shannon Buckley, Aamir Husain, Adam Wilson, Amy Loke, Angela Moreno, Anthony DiMichele, Claire Hamilton, Debra Robertson, Edwin M, Evelyn Lee, Goran Mitrevski, Gregory Subbotin, Ivan Lee, Jessica West, Jue Manalili, Joemar Asuncion, John Loielo, Julie Young, Lu Zhou, Nigel Dalton-Brown, Nugroho Hadiprodjo, Paul Deschepper, Rachel Pellow, Richard Hayes, Sushitha Menon, Tania Stegemann.

1. 2022 Annual Meeting Minutes

On the motion of Kripa Khatri, seconded by Nigel Dalton-Brown, the minutes of the 2021 Annual Meeting were accepted.

2. Chairperson's Annual Report for period ending 28 July 2022

- There were 7 Chapter Council meetings held in the past 12 months, this excludes the Annual Meeting held on 28 July 2021.
- With ongoing restrictions arising from the pandemic, keeping in mind safety and working from home culture, all meetings were held virtually.
- As at today, there are 12 full members on the Chapter Council.
- The Council has great representation from diverse backgrounds, experience, skill sets, industries, focus areas including government, consulting, and professional services.
- The Chapter is well represented within the IIA. Stephen Tiley (Chair and President of the IIA-Australia) is based in Victoria, as is Director Judith Charlton. Tania Stegemann and Sally-Anne Pitt are members of the IIA Global Board.
- As at today, there are 548 members of IIA Australia that are associated with the Victoria Chapter that represents 18% of the total membership of IIA Australia.
- The current retention rate for the past 12 months for IIA Australia Victoria Chapter about 88.2%.
- In the last 12 months, 15 new members joined the Victoria Chapter.
- All other member meetings in the past 12 months have been held to serve the members nationally to leverage work done across all the Chapters in IIA.
- The Chapter has organized 3 meetings in the last 12 months Nationally including the celebration of the 60th Anniversary Event and the joint RMIA event with the NSW Chapter.

- In the 2nd half of the year several events are planned:
 - Casual Coffee Catch ups planned across various parts of Victoria including regional locations.
 - Book Club Discussions
 - Mentoring Program will be rolled out soon



- Discussions and planning for other events focusing on Young Members, Audit Executive Network and Christmas catch up are underway.

Challenges and opportunities:

- The first six months of the past financial year were challenging for the Victoria Chapter with loss of key Council Members due to the pandemic and health reasons. On the flip side it opened up positions for other members to join which resulted in inducting and onboarding six new Council Members in March 2022.
- The other key challenge has been with face-to-face meetings, with easing restrictions and increasing activity in the CBD and surrounds we are looking at new and innovative ways to increase in-person contact and networking which has not been possible for the past couple of years.

3 Election of the 2022/2023 Chairperson and Vice-Chair

- Nigel Dalton-Brown was elected as the Victorian Chapter Chair for 2022/2023 via a majority vote (93% For, 7% Abstentions).
- Aamir Husain was elected as the Victorian Chapter Vice Chair for 2022/2023 via a majority vote (86% For, 4% Against, 11% Abstentions).

4 New Council Members

The following members were elected to serve on the Victorian Chapter Council for a period of three years, ending 2025:

- Adele Thyer (Secretary)
- Andy Botchwey
- Jessica Ottner
- Josh O'Brien
- Raghed Madi

5 Other business

Incoming Chair Nigel Dalton-Brown thanked outgoing Chair Kripa Khatri for her dedication and leadership.

6 Presentation

Presentation: Operationalising the Three Lines Model

Shannon Buckley, Risk and Compliance Manager, Salvation Army.

The Annual Meeting was declared closed at 12:57pm.